

**OKWG 2003 SQUADRON LEADERSHIP SCHOOL**  
**Information and Overview**  
**31MAY-01JUN03, Oklahoma City, OK**

**POC:** Jeff Rawdon, CAPT, CAP  
(405) 350-2535 (Home)  
(405) 642-0214 (Mobile)  
jrawdon@cox.net

1. **Mission:** The purpose of the Squadron Leadership School is to prepare senior CAP officers to more effectively fulfill squadron-level corporate duties. This is accomplished through classes in leadership and technical concepts and group activities.
2. **Location:** The SLS will be held at the Oklahoma National Guard Regional Training Institute Education Center located at 6500 N Kelley Ave, Oklahoma City, OK 73111. Maps to the facility are at the end of this document.
3. **Clothing requirements:**
  - a. **Uniform:** The uniform for daily classroom activities is blue shirt (long or short) uniform, aviator shirt / gray slacks / skirt combination or blue golf shirt / gray slacks / skirt combination. Flight suits will not be worn, and utility uniforms are not recommended.
  - b. **Social activities:** Casual attire is recommended.
4. **Application:** Applications should be received NLT 26MAY03. The following items should be submitted:
  - CAPF 17
  - Data Sheet (included at the end of this document)Submit all information to:

Oklahoma Wing CAP  
Attn: Capt. Jeff Rawdon (SLS)  
3800 A Ave. Room 309, Mail Stop L-39  
Tinker AFB, OK 73145-9111
5. **Registration:** Will be held on 31MAY03 from 0700 to 0800. The SLS begins at 0800. The registration fee is \$7.50, which must be paid at the time of registration. A receipt will be provided.

- 6. Rooms and meals:** Fifteen rooms are available in RTI billeting at a cost of \$15.00 per night. Reservations will be made on a first-come, first-served basis by contacting RTI billeting at 405-475-1532. Make sure you identify your association with this Civil Air Patrol event.

If you will be staying at RTI billeting, you are required to be listed on an MSA. Contact Lt. Col. Hal Gary (Oklahoma Wing CAP-USAF State Director) at 405-734-3883 or [hal.gary@tinker.af.mil](mailto:hal.gary@tinker.af.mil) NLT 1200 29MAY03 to be listed on the MSA. You must provide your name, grade, and SSN.

Rooms are also available at:

Comfort Inn Frontier City  
4625 NE 120th, Oklahoma City, OK 73131  
405-478-7282, 800-228-5150  
Cost is \$69.99 plus tax per night.

Motel 6 Frontier City  
12121 NE Expwy, Oklahoma City, OK 73131  
405-478-4030, 800-466-8356  
Cost is \$39.99 plus tax for a single and \$45.99 plus tax for a double per night.

Breakfast (doughnuts and coffee) and lunch (sandwich platters) will be provided. Each attendee will be responsible for their own evening meals, but there are many restaurants of all types and price ranges within a few miles of the facility.

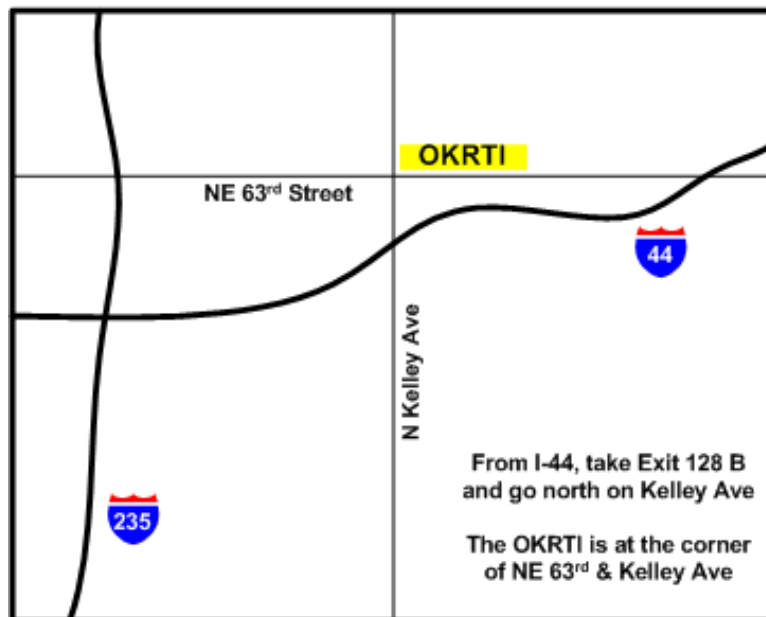
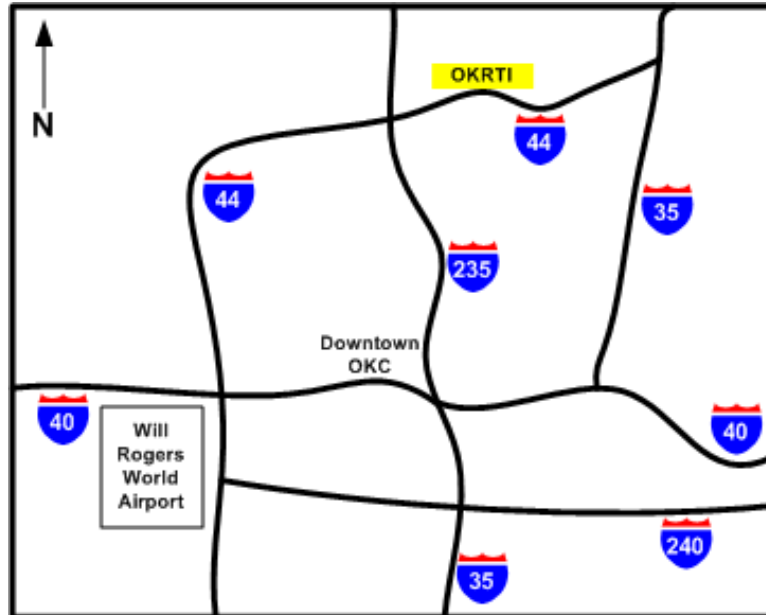
**7. Emergency phone numbers:**

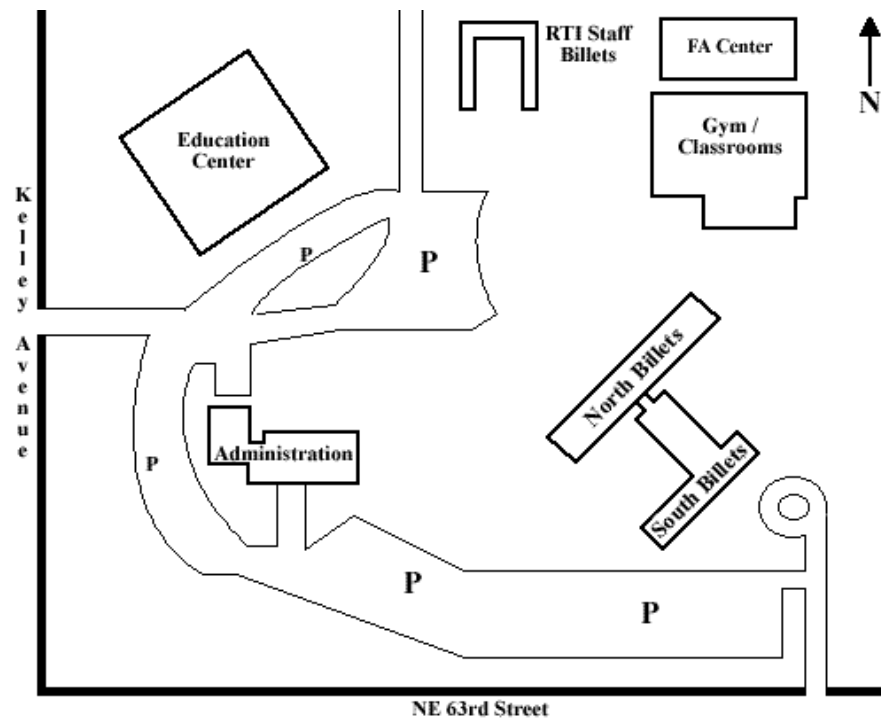
Days: (405) 475-1511 (RTI Site Manager)  
Nights: (405) 350-2535 (Capt. Jeff Rawdon)

- 8. Graduation:** 01JUN03 at 1630. Participation in all scheduled activities is required for graduation.

## Maps

For more advanced directions or local area airport information, please contact Capt. Jeff Rawdon at 405-350-2535 (home) or via e-mail at [jrawdon@cox.net](mailto:jrawdon@cox.net). Please advise if you have any special transportation needs to/from the airport.





**RTI Facilities Map**

**SQUADRON LEADERSHIP SCHOOL**  
**DATA SHEET**

Please complete and return to the course director with the application package.

NAME: \_\_\_\_\_

CAPID: \_\_\_\_\_

YOUR PHONE #: HOME \_\_\_\_\_ WORK \_\_\_\_\_

E-MAIL address: \_\_\_\_\_

**PERSON TO NOTIFY IN CASE OF EMERGENCY**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_

PHONE #: HOME: \_\_\_\_\_ WORK: \_\_\_\_\_

**PERSONAL PHYSICIAN DATA**

PHYSICIAN: \_\_\_\_\_

PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

**CAP UNIT ASSIGNMENT INFORMATION**

CAP UNIT NAME: \_\_\_\_\_

UNIT COMMANDER'S NAME: \_\_\_\_\_

UNIT COMMANDER'S PHONE #: \_\_\_\_\_

**BIOGRAPHICAL DATA (Completion of this information is not mandatory)**

GENDER: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

UNIT POSITION TITLE: \_\_\_\_\_

Other current duties and responsibilities in CAP \_\_\_\_\_

\_\_\_\_\_

Length of CAP service \_\_\_\_\_

Military background \_\_\_\_\_

Occupation/Employer \_\_\_\_\_